

Meeting: Strategic Commissioning Board (Public)

Meeting Date	12 April 2021	Action	Approve
Item No	3	Confidential / Freedom of Information Status	No
Title	Minutes of Last meeting and Action Log		
Presented By	Cllr E O'Brien, Co-chair of the SCB and Bury Council Leader / Dr J Schryer, Co-Chair of the SCB and CCG Chair, NHS Bury CCG		
Author	Emma Kennett, Head of Corporate Affairs and Governance		
Clinical Lead	-		
Council Lead	-		

Executive Summary

Introduction and background

The attached minutes reflect the discussion from the Strategic Commissioning Board held on 1 March 2021.

Recommendations

It is recommended that the Strategic Commissioning Board:

- Approve the Minutes of the Meeting held on 1 March 2021 as an accurate record; and
- Note progress in respect to agreed actions captured on the Action Log.

Links to Strategic Objectives/Corporate Plan

Choose an item.

Does this report seek to address any of the risks included on the Governing Body / Council Assurance Framework? If yes, state which risk below:

N/A

Add details here.

Implications

Are there any quality, safeguarding or patient experience implications?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Has any engagement (clinical, stakeholder or public/patient) been undertaken in relation to this report?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Have any departments/organisations who will be affected been consulted?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>

Implications						
Are there any conflicts of interest arising from the proposal or decision being requested?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Are there any financial implications?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Are there any legal implications?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Are there any health and safety issues?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
How do proposals align with Health & Wellbeing Strategy?	N/A					
How do proposals align with Locality Plan?	N/A					
How do proposals align with the Commissioning Strategy?	N/A					
Are there any Public, Patient and Service User Implications?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
How do the proposals help to reduce health inequalities?	N/A					
Is there any scrutiny interest?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
What are the Information Governance/ Access to Information implications?	N/A					
Is an Equality, Privacy or Quality Impact Assessment required?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input type="checkbox"/>
If yes, has an Equality, Privacy or Quality Impact Assessment been completed?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input type="checkbox"/>
If yes, please give details below:						
If no, please detail below the reason for not completing an Equality, Privacy or Quality Impact Assessment:						
Are there any associated risks including Conflicts of Interest?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Are the risks on the CCG /Council/ Strategic Commissioning Board's Risk Register?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Additional details						

Governance and Reporting		
Meeting	Date	Outcome

Title	Minutes of the Strategic Commissioning Board Virtual Meeting on 1 March 2021		
Author	Philippa Braithwaite, Principal Democratic Services Officer, Bury Council		
Version	0.1		
Target Audience	Strategic Commissioning Board Members / Members of the Public		
Date Created	March 2021		
Date of Issue	March 2021		
To be Agreed	12 April 2021		
Document Status (Draft/Final)	Draft		
Description	Minutes of the Strategic Commissioning Board on 1 March 2021		
Document History:			
Date	Version	Author	Notes
	0.1	Philippa Braithwaite	Forwarded to Chair for review.
Approved:			
Signature:			<div style="text-align: right;"> Cllr E O'Brien </div>

Strategic Commissioning Board Virtual Meeting

MINUTES OF MEETING
Strategic Commissioning Board Virtual Meeting 1 March 2021 16.30 – 17.00 Chair – Cllr E O'Brien

Voting Members	
Cllr Eamonn O'Brien	Leader, Finance & Growth, Bury Council (Chair)
Dr Jeff Schryer	NHS Bury CCG Chair
Cllr Jane Black	Cabinet Member Cultural Economy, Bury Council
Mr Will Blandamer	Joint Executive Director of Strategic Commissioning, Bury Council & NHS Bury CCG
Mrs Fiona Boyd	Registered Lay Nurse of the Governing Body, NHS Bury CCG
Mr Peter Bury	Lay Member Quality & Performance, NHS Bury CCG
Dr Daniel Cooke	Clinical Director, NHS Bury CCG
Dr Catherine Fines	Clinical Director, NHS Bury CCG
Mr Howard Hughes	Clinical Director, NHS Bury CCG
Cllr David Jones	Cabinet Member Communities & Emergency Planning, Bury Council
Mr David McCann	Lay Member Patient & Public Involvement, NHS Bury CCG
Cllr Alan Quinn	Cabinet Member Environment & Climate Change, Bury Council
Cllr Tahir Rafiq	Cabinet Member Corporate Affairs & HR, Bury Council
Cllr Andrea Simpson	First Deputy Leader, Health & Wellbeing, Bury Council
Cllr Lucy Smith	Cabinet Member Transport & Infrastructure, Bury Council
Dr Rakesh Thaker	Clinical Director, NHS Bury CCG
Mr Chris Wild	Lay Member, NHS Bury CCG
Others in attendance	
Donna Ball	Executive Director of Operations, Bury Council
Philippa Braithwaite	Democratic Services, Bury Council
Pat Crawford	Interim Chief Finance Officer, NHS Bury CCG
Sheila Durr	Executive Director of Children and Young People, Bury Council
Julie Gonda	Director of Community Commissioning, Bury Council
Catherine Jackson	Director of Nursing and Quality Improvement, NHS Bury CCG
Lesley Jones	Director of Public Health, Bury Council
Nicky Parker	Director of Transformation, Bury Council
Lynne Ridsdale	Deputy Chief Executive, Bury Council
Janet Witkowski	Head of Legal Services, Monitoring Officer and Data Protection Officer

Public Members	
Chris Gee	Bury Times

MEETING NARRATIVE & OUTCOMES

1	Welcome, Apologies And Quoracy
1.1	The Chair welcomed those present to the meeting and noted apologies.
1.2	The Chair advised that the quoracy had been satisfied.

ID	Type	The Strategic Commissioning Board:	Owner
D/03/01	Decision	Noted the information.	

2	Declarations Of Interest		
2.1	The Chair reported that the CCG and Council both have statutory responsibilities in relation to the declarations of interest as part of their respective governance arrangements.		
2.2	It was reported that the CCG had a statutory requirement to keep, maintain and make publicly available a register of declarations of interest under Section 14O of the National Health Service Act 2006 (as inserted by Section 25 of the Health and Social Care Act 2012). The Local Authority has statutory responsibilities detailed as part of Sections 29 to 31 of the Localism Act 2011 and the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.		
2.3	The Chair reminded the CCG and Council members of their obligation to declare any interest they may have on any issues arising from agenda items which might conflict with the business of the Strategic Commissioning Board.		
2.4	Declarations made by members of the Strategic Commissioning Board are listed in the CCG's Register of Interests which is presented under this agenda and is also available from the CCG's Corporate Office or via the CCG website.		
	<ul style="list-style-type: none"> Declarations of interest from today's meeting 		
2.5	The Cabinet Member Environment and Climate Change, Bury Council declared a personal interest as his son and daughter are both employed by the NHS and he is a member of the Down's Syndrome Association. It was noted that both these interests were also included on the Declaration of Interest Register.		
2.6	<ul style="list-style-type: none"> Declarations of Interest from the previous meeting 		
	There were no declarations of interest from the previous meeting raised.		

ID	Type	The Strategic Commissioning Board:	Owner
D/03/02	Decision	Noted the published register of interests.	

3	Minutes of the last Meetings and Action Log		
	<ul style="list-style-type: none"> Minutes 		
3.1	The minutes of the Strategic Commissioning Board meeting held on 1 February 2021 were agreed as an accurate record.		
	<ul style="list-style-type: none"> Action Log 		
3.2	There were no updates in relation to the Action Log.		

ID	Type	The Strategic Commissioning Board:	Owner
D/03/03	Decision	Approved the minutes of the meeting held on the 1 February 2021	

4	Public Questions		
4.1	There were no public questions raised.		
ID	Type	The Strategic Commissioning Board:	Owner
D/03/04	Decision	Noted the information.	

5	Persona Contract Extension		
5.1	The Joint Executive Director of Strategic Commissioning, Bury Council & NHS Bury CCG presented the report which outlined the proposal to renew the contract between Bury Council and Persona Care and Support Limited from 1st April 2021 for a 10-year tenure until 31st March 2031.		
5.2	It was noted that an outcome based 10-year contract will set out the status of existing services provided by Persona and will capture our future ambition to innovate service delivery and meet the changing needs of the partners and customers. The benefit of this approach will give the Council, Persona, and our wider partners a more sustainable commissioning platform on which to develop new and innovative services, sustain a quality and committed workforce and allow opportunities for external funding, broader business development and build on community assets, realising social value, which in turn will benefit the customers and the people of Bury.		
5.3	The contract will also be flexible enough to allow for national policy change which may result in local changes in direction and/or financial restrictions that may be required in response to any such change. The overarching principles in the agreement between partners will minimise any emerging risks and provide reassurance to all parties.		
ID	Type	The Strategic Commissioning Board:	Owner
D/03/05	Decision	Received the report proposing the renewal of the contract between Bury Council and Persona Care and Support Limited for a period of 10 years commencing on 1st April 2021 and noted that Executive Board approved the proposal on 15th February 2021 and that the report will be presented to Health Scrutiny on 2nd March 2021 and to Cabinet on 24th March 2021.	

6.	Finance update including pooled budget position for Quarter 3		
6.1	The Interim Chief Finance Officer, NHS Bury CCG presented the report which provided an update on the Integrated Commissioning Fund budget for 2020/21 and forecast outturn for 20/21 at quarter 3.		
6.2	The CCG only received formal notification of allocation of budget for the year in November and for the second half of the year the CCG is only receiving additional allocations for spend deemed "out of envelope". The CCG has been notified of a total allocation of £352.6m to date with a further £2.3m forecast in allocations to be received before the end of the financial year.		
6.3	At month 9, the ICF is forecasting an overspend of £2.3m which reduces to a small underspend of £0.1m following receipt of anticipated CCG allocations. There is a £4.3m overspend on services held within the section 75 pooled budget, £1.9m underspend on aligned services and breakeven position on in-view services. The key overspends are driven by COVID related expenditure, loss of income across Council services and		



6.4	delays in the achievement of savings. The Board discussed the risks around hospital discharge costs, the funding for which would cease on 31 March, and it was noted that work was underway to understand the impact a reduction of funding and possible mitigations
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ID	Type	The Strategic Commissioning Board:	Owner
D/03/06	Decision	Noted the increase to the ICF budget as a result of CCG budget allocations received since the last report to Strategic Commissioning Board for 20/21 and their allocation to the ICF.	
D/03/07	Decision	Noted the ICF forecast financial position at month 9 of breakeven and the assumptions on which it is based.	
D/03/08	Decision	Noted the use of underspends in the aligned fund to address overspends in the pooled fund.	
D/03/09	Decision	Noted the financial risks to Bury.	
D/03/10	Decision	Noted the findings of the annual review not to make any changes to the ICF objectives, responsibilities, risk share and structure for 20/21	
D/03/11	Decision	Noted the planned work on the ICF for 21/22 and report to be produced on the delivery against objectives in 20/21.	

7	Any Other Business and Closing Matters		
7.1	The Chair summarised the main discussion points from today's meeting and thanked members for their contributions.		
ID	Type	The Strategic Commissioning Board:	Owner
D/03/12	Decision	Noted the information.	

Next Meetings in Public	Strategic Commissioning Board Meetings: <ul style="list-style-type: none"> Monday, 12 April 2021, 4.30 p.m., Formal Public meeting via Microsoft Teams (Chair: Cllr E O'Brien / Dr J Schryer)
Enquiries	Emma Kennett, Head of Corporate Affairs and Governance emma.kennett@nhs.net

Strategic Commissioning Board Action Log – March 2021

Status Rating  - In Progress  - Completed  - Not Yet Due  - Overdue

A/11/02	Agreed that further work in relation to the processes associated with the mental health model for Urgent and Emergency Care by appointment model at Fairfield General Hospital were required which would need to be worked up in conjunction with the CCG Chair, Dr Cooke, and the Joint Chief Finance Officer.	Dr Schryer, Dr Cooke and Mr Woodhead		January 2021	
A/02/03	The affordability of a Learning Disability Lead be investigated in line with organisational governance arrangements.	G Little and W Blandamer		March 2021	
A/02/04	A report on the financial trajectory and outcomes and how we measure ourselves against what we set out be brought to a future meeting.	S O'Hare		TBC	